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Felix I. Zemel
Administrator (Acting)

Meeting Minutes

STATE BOARD OF BUILDING REGULATIONS AND STANDARDS
BUILDING OFFICIAL CERTIFICATION COMMITTEE

*Taunton Holiday Inn
Taunton, MA
May 12, 2016 7:30 a.m.*

Meeting called to order by the Chairman at 7:35 a.m. followed by roll call:

1. Roll Call

- | | | |
|---|---|--|
| a. Donald R. Torrico, Chairman
<i>-Building Officials of Western Massachusetts Member, Lee</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| b. Michael Clancy, Vice Chairman
<i>-Southeastern Building Official's Association, Hingham</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| c. Jeff Richards
<i>-Massachusetts Building Commissioner's Association, Weymouth</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| d. Bonnie Weeks
<i>- Member At Large, Palmer</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| e. Andrew Bobola
<i>- Member At Large, Mattapoissett</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| f. Matthew Hakala
<i>- Member At Large, Westford</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| g. Roger Fuller
<i>- Massachusetts Municipal Association Representative</i> | <input type="checkbox"/> present | <input checked="" type="checkbox"/> absent |
| h. Rob Anderson
<i>- Member from Academia</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |
| i. Bill Horrocks
<i>- BBRS Representative</i> | <input checked="" type="checkbox"/> present | <input type="checkbox"/> absent |

Guest Present:

Kimberly Spencer, DPS
Dottie Harris, ICC

- 2.** The minutes from the BOCC meeting on **April 6, 2016**, were reviewed by members present; **MOTION** to approve, as corrected, these minutes was made by **Michael Clancy**, seconded by **Andy Bobola**. Matthew Hakala and Rob Anderson abstain.

3. Application for Certification Packets

- a. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **David Geldart** (Town of Arlington) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-2006)
- b. On a **MOTION** by Matthew Hakala and seconded by Rob Anderson it was unanimously **VOTED** to approve the application of **Doug Hyde** (Town of Stow) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1984)
- c. On a **MOTION** by Rob Anderson and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Kevin P. Pickering** (Town of Belmont) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1992)
- d. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to approve the application of **Christopher Rice** (Town of Ware) for certification in the capacity of **Local Inspector** having met the minimum qualifications for said position defined by MGL c 143 § 3. (BO-1991)

4. Examination Approval Packets

- a. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to deny the request of **Christopher Caughey** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. The Committee reviewed the resume and supplementary material provided but was unable to ascertain the required five years supervisory experience. Mr. Caughey does not meet the minimum qualifications as defined by MGL c 143 § 3.
- b. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to approve the qualifications of **John James** (No Affiliation) based on his two year degree in *Building Inspection Technology* completed through Cosumnes River College, Sacramento, CA. Mr. James application to be certified in the capacity of **Local Inspector** was also approved having passed the three required exams. (BO-2027)
- c. On a **MOTION** by Bill Horrocks and seconded by Rob Anderson it was unanimously **VOTED** to grant the request of **Hallie Sartelle** (No Affiliation), for approval to take the required exams to become certified as a building code enforcement official. Mr. Sartelle meets the minimum qualifications, based on education, set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- d. On a **MOTION** by Bill Horrocks and seconded by Rob Anderson it was unanimously **VOTED** to grant the request of **Peter Schuler** (No Affiliation) for approval to take the required exams to become certified as a building code enforcement official. Mr. Schuler meets the minimum qualifications set forth by the BBRS for said position of local inspector and inspector of buildings / building commissioner defined by MGL c 143 § 3 and was granted permission to proceed with the required examination process.
- e. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the request of **Edmund R. Smith, III** (Town of Amherst) for approval to take the required exams to become certified as a building code enforcement official. Ms. Smith does not meet the minimum qualifications as defined by MGL c 143 § 3.

5. New Employee Report Form Packets

- a. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Jay Briggs** appointed to the position of **Local Inspector** for the Town of Harwich. Appointed, November 17, 2015, not yet certified as a local inspector. Twelve month grace period expires November 30, 2016. *NERF signed by Chairman.*
- b. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Paul D'Amore** newly appointed to the position of **Local Inspector** for the City of Woburn. Appointed, April 4, 2016, not yet certified as a local inspector. Twelve month grace period expires April 30, 2017. *NERF signed by Mayor.*

On a **MOTION** by Bill Horrocks and seconded by Rob Anderson it was unanimously **VOTED** to accept the ICC B1 – Residential Building Inspectors exam passed December 23, 2015 based on evidence he was working as a building official in New Hampshire.

- c. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the *New Employee Report Form* of **Richard Flores** appointed to the position of **Local Inspector** for the Town of Orleans. Appointed, January 15, 2016, not yet certified as a local inspector. Twelve month grace period expires January 30, 2017. *NERF signed by Town Administrator.*
- d. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the *New Employee Report Form* of **Marc Guillemette** appointed to the position of **Local Inspector** on September 16, 2015 for the Town of Westborough. *NERF signed by Town Manager who does not appoint fire and police chiefs. Committee members have asked if the town has adopted M.G.L. 143 § 3Y? Section 3Y. In any city or town which accepts the provisions of this section, inspector of buildings, building commissioner or local inspector so employed and designated under this section shall be appointed for a minimum term of three years and such three year term or more shall not be diminished by an unexpired term of a predecessor, and he shall not be removed from office during his term except for just cause and after a hearing has been held on charges by and before the appointing authority.*
- e. On a **MOTION** by Bill Horrocks and seconded by Mathew Hakala it was **VOTED** to acknowledge the *New Employee Report Form* of **Nathan Maltinsky** newly appointed to the position of **Local Inspector** for the Town of Framingham. Appointed, March 7, 2016, not yet certified as a local inspector. Twelve month grace period expires March 31, 2017. *NERF signed by Town Manager; appoints police and fire chief. Michael Clancy opposed.*
- f. On a **MOTION** by Michael Clancy and seconded by Matthew Hakala it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Joseph Meczywor** appointed to the position **Local Inspector** for the City of Holyoke. Appointed, May 1, 2016, not yet certified as a local inspector. Twelve month grace period expires May 31, 2017. *NERF signed by Mayor.*
- g. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to acknowledge the *New Employee Report Form* of **Tommy Moberg** newly appointed to the position of **Local Inspector** on April 25, 2016 for the Town of Acton. *NERF signed by Town Manager – appoints fire and police chief.*
- h. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was unanimously **VOTED** to deny the *New Employee Report Form* of **Thomas Reardon** appointed to the position of **Local Inspector** on September 16, 2015 for the Town of Westborough. *NERF signed by Town Manager who does not appoint fire and police chiefs. Committee members have asked if the town has adopted M.G.L. 143 § 3Y? Section 3Y. In any city or town which accepts the provisions of this section, inspector of buildings, building commissioner or local inspector so employed and designated under this section shall be appointed for a minimum term of three years and such three year term or more shall not be diminished by an unexpired term of a predecessor, and he shall not be removed from office during his term except for just cause and after a hearing has been held on charges by and before the appointing authority.*
- i. On a **MOTION** by Bill Horrocks and seconded by Matthew Hakala it was unanimously **VOTED** to deny the *New Employee Report Form* of **Edmund R. Smith, III** appointed to the position of **Local Inspector** for the Town of Amherst. Appointed, March 28, 2016, not yet certified as a local inspector. Twelve month grace period expires March 31, 2017. Mr. Smith's qualifications were denied. *NERF signed by Town Manager.*
- j. On a **MOTION** by Bill Horrocks and seconded by Andy Bobola it was unanimously **VOTED** to deny the *New Employee Report Form* of **Erik Tardif** appointed to the position of **Local Inspector** on April 4, 2016 for the Town of Needham. *NERF signed by Town Manager.*
- k. On a **MOTION** by Bill Horrocks and seconded by Michael Clancy it was **VOTED** to acknowledge the *New Employee Report Form* of **James Wasielewski** appointed to the position of **Local Inspector** for the Town of Yarmouth. Appointed, April 25, 2016, not yet certified as a local inspector. Twelve month grace period expires November 30, 2016, previously appointed for said position in the Town of Duxbury. *NERF signed by Chairman. Andy Bobola abstains.*

6. Extension Requests to be Certified Packets

- a. On a **MOTION** by Michael Clancy and seconded by Andy Bobola it was unanimously **VOTED** to grant the request of **Lincoln E. Barber, III (Town of Millville)** for a second extension of time to become certified as a local inspector. Said extension shall expire October 31, 2016.
- b. On a **MOTION** by Michael Clancy and seconded by Rob Anderson it was unanimously **VOTED** to grant the request of **Carl Bizarro (City of New Bedford)** for a first extension of time to become certified as a local inspector. Said extension shall expire November 30, 2016.

- c. On a **MOTION** by Matthew Hakala and seconded by Michael Clancy it was unanimously **VOTED** to grant the request of **Peter Sun (City of Boston)** for a first extension of time to become certified as a local inspector. Said extension shall expire October 31, 2016.

7. Hearings

- a. None

8. New Business / Additional Business / Other matters as not reasonably anticipated 48 hours in advance of meeting

- a. For Informational purposes:

There are currently 682 certified building inspectors -- 269 Local – 413 Inspector of Buildings

9. Review Application for Continuing Education

- a. The continuing education submitted was reviewed by members present; MOTION to approve was made by Michael Clancy and seconded by Andy Bobola. MOTION passed by unanimous vote.

Name	Date	Course Description	CEU's	Cat	Course Number
Tony Zahariadis	2/24/2016	District Meeting Leominster Foundation Repair Science w/ Craig Leader	1.0	1	D6L-0216
	3/30/2016	District Meeting Leominster Swimming Pool and Spa Code	1.5	1	D6L-0316
	4/27/2016	District Meeting Leominster One & Two Family Plan Review	3.0	1	D6L-0416
District 12	3/30/2016	District Meeting IECC Requirements	3.0	1	D12-0316
District 11	4/5/2016	District Meeting Braintree Means of Egress	1.0	1	D11-0416
NFSA	4/7-8/2016	NFSA Sprinkler System Plan Review	10.0	1	C-2679*
Gene Novak	Feb – Mar, 2016	OSHA 30	10.0	1	C-1933*
District 11	4/5/2016	District Meeting Sharon On-Line Permitting	1.0	1	D11s-0416
Robert Marsilia	4/12/2016	2015 IBC Essentials offered through ESBOF in Portsmouth, NH	6.0	1	IC-247
	4/11/2016	2015 IRC Essentials offered through ESBOF in Portsmouth, NH	6.0	1	IC-248
Michael White	4/11/2016	Basic Zoning Principles offered through ESBOF in Portsmouth, NH	3.0	1	C-2723
	4/11/2016	Basic Building Code Principles offered through ESBOF in Portsmouth, NH	3.0	1	C-2724
	4/12/2016	Building Department HR Management – ICC offered through ESBOF in Portsmouth, NH	3.0	1	IC-249
	4/12/2016	Building Department Financial Management – ICC offered through ESBOF in Portsmouth, NH	3.0	1	IC-250
District 11	3/30/2016	District Meeting Hingham IRC and Zoning	2.0	1	D11h-0316
SEMBOA	4/13/2016	SEMBOA Ventilation Workshop ASHRAE 62.2, 2009 IMC, w/ kitchen exhaust & Whole House Ventilation	2.0	1	SE-0416
District 14 West	2/3/2016	District Meeting Springfield Building Official Responsibility	2.0	1	D14w-0216
District 14 East	3/29/2016	District Meeting Southbridge Building Official Responsibility	2.0	1	D14e-0316
State Building Inspector	4/7/2016	HRD State Insp Meeting	2.0	2	SBI-0416
James Taylor	4/19/2016	Accessibility Concerns – CT	2.0	2	C-2727
Matthew Bourque	4/20/2016	Building Codes Comparing American and Overseas Codes and Code Applications offered through BSA	2.0	1	C-1836
CSG	4/14/2016	Comm Mechanical Provisions	3.0	1	C-2514*
	4/5/2016 2/4/2016 3/31/2016	MA Residential Envelope and Building Science	3.0	1	C-2487*
	2/24/2016	Commercial Lighting	3.0	1	C-2562*
District 13	4/26/2016	District Meeting Local By-Laws and Interpretations with MGL & 780	2.0	1	D13-0416
Boston ISD	2/10/2016	Training to Read FEMA Maps	1.0	1	C-2728
	3/3/2016	Rebar 101: Fundamentals of Post-installed Reinforcing Bar Design Using Qualified Adhesive Anchor Systems	1.0	1	C-2729

	4/25/2016	WoodWorks – Wood Products Council presented Practical and Inspirational: Exposing the Potential of Heavy Timber Construction	3.5	1	C-2730
District 8	9/9/2015	Roundtable	1.0	2	D8-0915
	12/9/2015	9 th Edition Code Changes	2.0	1	D8-1215
	1/13/2016	Fasteners	1.0	2	D8-0116
	2/10/2016	Roundtable	1.0	2	D8-0216
	3/9/2016	Solar – ISO – Joist Hanger Connections	2.0	1	D8-0316
	4/13/2016	Solar Design & Installation	2.0	1	D8-0416
Matthias Mulvey	4/21/2016	Comparison of IECC 2009 and IECC 2015 Codes and changes in documents offered at the Spring 2016 NH Energy Code Workshops	6.0	1	C-2731
	4/13/2016	Factors – other than airtightness – to consider when selecting an air barrier Webinar	1.0	1	C-2732
DPS/DFS	2016	Nightclub Safety	6.5	1	C-066
C. McWhite P. Winchester	4/29/2016	2015 Plan Review Institute ICC 1010-293	10.0	1	IC-179*
District 1	4/28/2016	780 CMR – SnowLoad Amendments/MGL ch 91	3.0	1	D1-0416
District 11	5/3/2016	District Meeting Braintree Ceiling Insulation in Commercial Buildings	2.0	1	D11-0516
Keith Fox	5/4/2016	High-Performance, Resilient, Wood-Framed Roofs – webinar	1.0	2	C-2745
	5/4/2016	Designing for Earthquakes – webinar	1.0	2	C-2733
	4/14/2016	EIFS – Performance Beyond Code Compliance	1.0	2	C-2734
	4/28/2016	Floodproofing Non-Residential Buildings (Print Version) – webinar	1.0	2	C-2735
	4/14/2016	Next Generation Machine-Roomless Elevators	1.0	2	C-2736

Next meeting scheduled for **June 1, 2016, Sturbridge Public Safety Building, Sturbridge, MA**